

Producer Co-Created Programmes

Strike A Light

Job Description

About the role

Over the last year we have been working with national artists, local artists and communities in Gloucester, giving them time and support to see what they create. We're interested in what happens if you change the traditional power dynamics of arts programming and instead share the decision making.

We have re-focused our 2021 programme to continue working this way so we will be programming artists instead of shows and engaging community leaders to work as producers in Gloucester estates. We'll team up community producers with brilliant artists to deliver a co-created programme of projects and events called [**Gloucester Presents..**](#)

Under the banner of our co-created programme we'll also be employing 2 artists through our [**Let Artists Be Artists**](#) scheme and hosting two emerging leaders as Associates through [**Women Leaders South West.**](#)

The producer will support those involved and project produce the co-created programme, supported by Strike A Light's Co-Artistic Directors, Executive Director, organisation Producer and the rest of the SAL team e.g. Marketing, Participation etc.

About the role

This role will include:

- Working alongside community producers to identify local and national artists they want to work with as part of the [**Gloucester Presents**](#) programme
- Bringing together local and national artists and community members and supporting them as they develop their ideas
- Mentor the community producers and provide practical support with aspects of producing their projects

- Facilitating networking and exchange between community producers on Gloucester Presents, our associate producer Philippa and the directors of [GL4](#).
- Provide a link between the projects and SAL staff and the resource we can offer e.g. marketing, production support, artist connections
- Supporting the artists engaged through our [Let Artists Be Artists](#) initiative as a mentor, sounding board and link between their work and Strike A Light
- Supporting our [Women Leaders South West](#) associates as they develop their work as a mentor, sounding board and link between their work and Strike A Light
- Contribute to evaluation and ensure data collection and documentation of all strands of work
- Ensure the projects are being delivered in line with health and safety procedures, safeguarding and government guidance relating to social distancing. (supported by the SAL Production Manager and with specialist consultancy if needed)
- Providing information to the Strike A Light general manager for payments and contracts to be issued
- Working with the Strike A Light organisation Producer and Executive Director to manage project budgets

A typical day might therefore include things like:

- a zoom meeting with community producers and artists to get updates on their project, help shape creative ideas and provide practical producing advice
- a check in with one of the leadership associates and signposting to an opportunity
- feeding into a Strike A Light marketing meeting
- signing off a call out for an artist to work on an event.

Person Specification

- A sound working knowledge of how to produce arts projects and events including evaluation, budget management and health and safety
- A network in the contemporary arts landscape
- An ability to listen, reflect back and provide constructive feedback
- The skills to build relationships of trust that are supportive and open
- An interest in leading through facilitating and empowering others
- A flexible, responsive and positive approach
- A genuine commitment to putting communities and artists at the heart of cultural programming

Contract and fee

This is an initial freelance contract for a 1 year role but the projects will continue over at least 2 years and the contract will be updated to reflect the developing projects at the end of year 1. There is potential for this role to expand during the year or develop into a longer term post. Fee of £15,000 based on £150–£200 per day.

Days/ times of work can be agreed to suit you but you will need some flexibility to be able to respond to messages during busy periods, meet with community producers at times to reflect their commitments etc.

We expect the majority of the work will be completed remotely and so you don't need to be local to Gloucester, but where restrictions allow, face to face work with communities in Gloucester will be required. Strike A Light can cover reasonable travel/ accommodation expenses for this.